

## THE UNIVERSITY OF MELBOURNE ARCHIVES

<b>NAME OF COLLECTION:</b>	<b>INVERGOWRIE PAST STUDENTS ASSOCIATION</b>
<b>ACCESSION NO:</b>	<b>98/88, 99/64, 101/63</b>
<b>CATEGORY:</b>	Other, organisations
<b>ACTIVITY:</b>	Educational institutions
<b>DATE RANGE:</b>	1929 – 2001
<b>SIZE OF COLLECTION:</b>	1.36 mtrs
<b>DATE OF TRANSFER:</b>	1998, 1999, 2001
<b>ACCESS CONDITIONS:</b>	Open
<b>HISTORICAL NOTE:</b>	<p>The Invergowrie Past Students Association (IPSA) was formed in March 1933 as the Homecraft Hostel Past Students' Association, with Mary McKean as first President.</p> <p>In 1967 administration of the Invergowrie Homecraft Hostel passed to the Invergowrie Past Students Association. The Hostel was managed by the Association through the Council of Invergowrie. Margaret Orr, then President of the Association, was Chairman of the Council from 1967 to the hostel's closure in 1973. Assets remaining after liquidation of the Hostel were transferred to Association of Heads of Independent Girls' Schools of Victoria (AHIGSV)</p> <p>The Association continued functioning after the Hostel's closure, and in 1987 had 880 members throughout Australia. It was wound-up in 2002.</p>
<b>DESCRIPTION:</b>	Minutes of meetings, financial statements, publications, and collections of study material collected by students.
<b>NOTE ON COLLECTIONS:</b>	Material for this collection was transferred under two accessions; the Invergowrie Homecraft Hostel and the Association of Heads of Independent Girls' Schools of Victoria (AHIGSV). The records were divided into three collections, reflecting the provenance of three separate creating bodies, the Invergowrie Past Students Association, the Invergowrie Homecraft Hostel and the AHIGSV.
	The collections are connected through correspondence between the three organizations, and minutes of meetings where members of

separate organizations were represented.

**NOTE ON LISTINGS:**

Minutes and account books kept in original chronological order. Chronological order for membership material and correspondence was imposed by archives. Material from the Australian Bicentennial series was removed if the material clearly belonged in a more relevant series.

**RELATED COLLECTIONS:**

Association of Heads of Independent Girls' Schools of Victoria (AHIGSV), Invergowrie Homecraft Hostel

**LISTED BY:**

Andrew Kimm Trevor Hart

**DATE:**

Oct 1999 May 2002

**INDEX OF SERIES**

- 1 Committee Meetings, Minutes 1949-1989
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Box Number	Series Number	Description
<b>1</b>		<b>Minutes of Committee Meetings, 1949 - 1989</b> Includes Annual General Meetings ranging from 1949 to 1967. and contains annual financial statements of receipts & payments, and newsletters of IPSA
1	1/1	Minute book, 28 Oct 1949 - 13 Feb 1957, (contains annual statements of receipts & payments from 1935 to 1955)
	1/2	Minute book, 20 Mar 1957 - 1 Nov 1962,
	1/3	Minute book, 20 Nov 1962 - 24 Nov 1966
	1/4	Minute book, 14 Feb 1967 - 19 Apr 1972
	1/5	Minute book, 29 May 1972 - 3 May 1983
2	1/6	Minute book, 7 Jun 1983 - 8 Aug 1989
	1/7	Minutes Annual General Meetings 1966 - 1981
	1/8	Itinerary, list of member's present and apologies for annual general meeting 1988
	1/9	Constitution, proposed amendments, notice of annual general meetings for proposed amendments 1956 - 1970
<b>2</b>		<b>Membership, 1929 - 1992</b> Complete and incomplete lists of Invergowrie students. Visitor's book containing names of past students
	2/1	Head students and Association presidents 1929 - 1989
	2/2	Original members of IPSA, 1934
	2/3	Committee members 1946 - 1990
	2/4	Students from 1929 - 1972. (List updated in 1992)
	2/5	Notices of student reunions 1988 - 1991
	2/6	Visitor's book, 1972 - 1987
	2/7	Letter head of IPSA
<b>3</b>		<b>Social and Fundraising Activities, 1931-1996</b>
	3/1	Invitation cards for IPSA social and fundraising events 1931 - 1996
	3/2	50 <sup>th</sup> Anniversary of Hostel move to Invergowrie 17 Mar 1984
<b>4</b>		<b>Australian Bicentennial Historic Records Search, 1929-1993</b> Material that was collected by past students in order to register Invergowrie Homecraft Hostel papers for the Australian Bicentennial Historic Records Search, and to forward Margaret Kirkhope's name for selection for an account of 200 influential Australians in Australia's history. Loose leaf papers kept in no chronological order 1987. Material was first collected in 1987 and additional material was added until about 1993.
	4/1	Correspondence, recollections of student life and Margaret Kirkhope 1952 - 1987
	4/2	Correspondence, historical notes on Invergowrie, handwritten notes on collected material 1937 - 1987
	4/3	Correspondence, historical notes, speech transcripts 1932 - 1987

Box Number	Series Number	Description
	4/4	Correspondence, news cuttings, prospectus, administrative papers, historical notes, book plates, copy of certificate of title for transfer of Invergowrie to Head Mistresses Association 1929 - 1985
3	4/5	Correspondence, prospectus, news cuttings, school rules 1929 - 1987
	4/6	Newspaper cuttings, constitution of IPSA, itinerary for 50 <sup>th</sup> year anniversary celebrations 1941 - 1987
	4/7	Newspaper cuttings, drawings, photographs 1928 - 1986
	4/8	Newspaper cuttings, historical note on Invergowrie, speech night program 1958 - 1990
	4/9	Newspaper cuttings 1990 - 1993
	4/10	<i>Retrospect-Home Economics 1899 - 1974</i> [A history of home economics in Victorian Schools]
	4/11	'The History of Invergowrie' by C.M. Wood
<b>5</b>		<b>Council of Invergowrie, correspondence 1967-1973</b> Correspondence of Margaret Orr relating to administration of the Hostel by the IPSA from 1967 to the closure of the hostel in 1973. Unordered material kept loose leaf in folders. Also includes loose leaf minute and financial statements.
	5/1	Correspondence, 1967 - 1968
	5/2	Correspondence, minutes and financial statements 1968 - 1974
	5/3	Correspondence, minutes and financial statements. 1968 - 1973
<b>6</b>		<b>Council of Invergowrie, annual financial statements 1968-1973</b>
	6/1	Annual balance sheet and statements of account 31 Dec 1968
	6/2	Annual balance sheet and statements of account 31 Dec 1969
	6/3	Annual balance sheet and statements of account 31 Dec 1970
	6/4	Annual balance sheet and statements of account 31 Dec 1971
	6/5	Annual financial statements 1972
	6/6	Annual financial statements 1973
<b>7</b>		<b>Council of Invergowrie, Memorandum of Association, minutes 1967-1973</b>
	7/1	Memorandum of Association and Articles of Association of The Invergowrie Homecraft Hostel 1967
	7/2	Minutes, 9 Mar 1967 - 29 Nov 1967
	7/3	Minutes, 30 Jan 1968 - 20 May 1974
	7/4	Minutes, 13 Apr 1970 - 14 Sep 1972
	7/5	Minutes, 18 Jan 1968 - 12 Oct 1971
	7/6	Minutes, 19 Nov 1971 - 26 May 1975
<b>4</b>	<b>8</b>	<b>May Weatherly Memorial Appeal, Minutes 1952-1958</b> May Weatherly was the first principal of the Hostel between 1929-1938. Funds raised from the appeal in her name were used to erect a memorial hall at Invergowrie. Minutes of the Executive Committee pasted into book in chronological order.
	8/1	Minutes, 5 Mar 1952 - 14 Nov 1958

Box Number	Series Number	Description
9		<b>Margaret Kirkhope Memorial Fund, Correspondence</b> Margaret Ellen Kirkhope was principal between 1938-1967. Correspondence concerning contributions to the fund kept loose leaf in envelope. Un-ordered.
	9/1	Correspondence, 1983 – 1986 [includes death notices]
10		<b>Financial Statements</b> [Acc 101/63]
	10/1	Statements of Receipts & Payments 30 Jun 11989 – 30 Jun 1994
11		<b>Newsletter</b> [Acc 101/63]
	11/1	Newsletter 1956 - 2001
12		<b>Graduation Book</b> [Autographs of students]
	12/1	Graduation Book 1968 - 1972
13		<b>Student Collections</b>
	13/1	Course material including Student Workbooks
5	13/1/1	Material donated by Mrs Margaret Kennison (née Leahey) prospectus Receipt for fees 1958 Amateur Certificate Theory Examination paper 1945 Mothercraft Books 1 & 2 Home Nursing Food Values Needlework Home Management Laundry Book Cookery Books 1, 2 & 3 Midwifery Household Accounts
	13/1/2	Material donated by Jean Luke Southern Cross Housewifery for Use in Schools and Home Home Management Correspondence Course Books 1 - 3 Dainty Dishes for Children, Invalids & Convalescents Household Accounts Miscellaneous certificates
	13/1/3	Material donated by Marie Chapman <i>The Original and Only Miss Darke's Home Cookery</i> 1943
	13/1/4	Material donated by Beverley Ross Needle Work Book
	13/1/5	Student work collected by Mrs Caldicote [copies off poetry, drawings, memories] 1972
	13/1/6	Housewifery Notes [pre 1960]
	13/1/7	Invalid Notes [pre 1960]
	13/1/8	Various certificates
	13/1/9	Material donated by Margaret Thomas Cookery Notes
14		<b>History of Invergowrie</b>

Collection: - Invergowrie Past Students Association

Accession: 98/88, 99/64, 101/63

Box Number	Series Number	Description
6	14/1	Various histories and memoirs
	14/2	H V Daniel, <i>Invergowrie Homecraft Hostel</i>
	<b>15</b>	<b>Miscellaneous</b>
	15/1	Newspaper cuttings, photographs, invitations, menus. [Includes eraser in shape of a brick sold to raise money for the may Weatherly Memorial Hall.
	15/2	Lyndsay Gardiner, <i>A Woman's Place: A History of the Homecraft Hostel</i> , Melbourne, 1993
	15/3	Catherine Good [ed], <i>look to the Mountains - Viola's View - 1887-1979</i> , privately printed, 1985 [brief references to Invergowrie at page 98
	<b>16</b>	<b>Publications</b>
	16/1	<i>Household Hints</i> , 2 <sup>nd</sup> ed, Apr 1958, pp 137
	16/2	<i>HELP! Home Management: Everything you've always wanted to know about home management</i> , Marlin, 19979, pp 155
	16/3	<i>Invergowrie Cook Book</i> [nd] pp 126
	16/4	<i>Invergowrie Cook Book</i> [reprinted nd]
	<b>17</b>	<b>State College of Victoria (SCV)</b>
	17/1	Brochures & newsletters relating to the occupation of Invergowrie by the SCV, 1974
	<b>18</b>	<b>Plans</b>
	18/1	Plans - Invergowrie kitchens 1965 - 1968 [includes plan of ground floor of house.]

END